Training / Seminar Approval Form

	Training / Se	minar Approval Form , No action
Department Name:	Sheriff's Office	
Seminar Name:	Texas Peace Officer M	lemorial Service
Purpose:	To represent Johnson Cou	inty at the Memorial Service to Honor our fallen brothers & sisters
Place:	Austin	
Date:	May 2, 2021	
Who Will Be Attend Det. Travis Turnbe	-	Deputy David Rogers
Corporal Sean Wa	lters	Deputy Steven Montes
☐ Improv	ed continuing education e work performance	☐ Job training ☐ Required certification
		te the following information:
_	-	Date registration is due
_	heck to department head	
•	Treasurer to mail check with r	d Johnson County Travel Form.
Deptartment Head		
SEND FOR	RM TO COUNTY JUDGE	'S OFFICE
RECEIVED E	BY COUNTYJ UDGE'S OF	FFICE DATE:
APPROVED	BY COMMISSIONER'S CO	URT: DATE:

Johnson County Sheriff's Office Training Request

Name: Travis Turnbeaugh			
Rank: Detective		Date: 3/25/21	
Course Name: TEXASA PEACE OFFICE	R MEMORIAL	SERVICE	
Course Date: 05/02/2021	_		
Course Tuition: N/A			
Is Course TCOLE Accredited?	_Y W		
Will training be reported by Host?	Y		
with training be reported by 1100t.	· •		
This Training / Seminar is necessary	for the foll	lowing reasons:	
Required continuing education		Job training	
× Improve work performance		Required certification	
<u> </u>		<u> </u>	
Host Agency: CLEAT/TMPA/TEXAS PEACE	OFFCIER MEM	ORIAL Have You Registered? Y N	
Host Address:			
Host City: AUSTIN			
Host State: TEXAS			
Host Zip Code:			
Host Phone:			
Hotel: SHERATON AUSTIN HOTEL AT THE CAPITOU \$16	1 a night	Hotel Check In Date: 05/01/2021	
		Hotel Check III Date. 65/61/2021	
Hotel Address: 701 E 11TH ST		Hotel Check Out Date: 05/03/2021	
Hotel City: AUSTIN		Hotel Check Out Date, 60/00/2021	
Hotel State: TEXAS			
Hotel Zip Code: 78701			
Hotel Phone: 512-478-1111			
Approvals			
Training Coordinator: Dr. Anna Goo	odloe, PhD	Budget Available: Y N	
6	,	CC Agenda Submitted: Y N	N/A
\mathcal{I} \mathcal{V}			
Sergeant: Lan Dasher		Approved	1.
Borgeant.	<u> </u>	Disapproved Initials OK	Date 3/26/21
Instification (Possingd):	7 7		- Date - Joseph /
Justification (Required):	14rm H	eaugh is on the House Guar	TO ANO
Believe 14 15 GREAT H	rat we	can represent JCSO during this	<u>s memorial</u>
service.			
Lieutenant:		Approved	
Lieutenant.		Approved	Data
Carrier to		Disapproved initials	Date
Comments:			
$\alpha \mapsto \overline{A} \wedge$		V	
Captain:		Approved Approved	_ Date <u> </u>
		Disapproved Initials	_ Date
Comments:			
(\mathcal{H})			
Chief:		Approved	_
7		Disapproved Initials	_ Date <u>03-28-21</u>
Comments: /		/	_

Johnson County Sheriff's Office Training Request

Name: Rogers, David		
Rank: Deputy	Date: 25 March 2021	
Course Name: TEXAS PEACE OFFICER MEMORIAL SERVI	CE	
Course Date: 05/02/2021		
Course Tuition: N/A		
Is Course TCOLE Accredited? Y		
Will training be reported by Host? Y		
This Training / Seminar is necessary for the followir Required continuing education X Improve work performance Host Agency: CLEAT/TMPA/TEXAS PEACE OFFCIER MEMORIAL Host Address: Host City: AUSTIN Host State: TEXAS Host Zip Code: Host Phone: Hotel: SHERATON AUSTIN HOTEL AT THE CAPITOL Hotel Address: 701 E 11TH ST Hotel City: AUSTIN Hotel State: TEXAS Hotel Zip Code: 78701 Hotel Phone: 512-478-1111	Job trainingRequired certification Have You Registered? Y N	
Approvals Training Coordinator: Dr. Anna Goodloe, PhD	Budget Available: Y N CC Agenda Submitted: Y N	N/A
Sergeants Deco #2065 Justification (Required):	Approved Disapproved Initial 2006	Date <u>0326202</u>
Lieutenant:	Approved Disapproved Initials	
Captain:	Approved Disapproved Initials	Date 03-28-2011
Chief:	Approved Disapproved Initials	Date <u>3-29-</u> 21

Johnson County Sheriff's Office Training Request

Name: Walters, Sean		
Rank: Corporal	Date: 25 March 2021	
Course Name: TEXAS PEACE OFFICER MEMORIAL SERV	VICE	
Course Date: 05/02/2021		
Course Tuition: N/A		
Is Course TCOLE Accredited? Y Will training be reported by Host? Y		
This Training / Seminar is necessary for the follow Required continuing education Improve work performance Host Agency: CLEAT/TMPA/TEXAS PEACE OFFCIER MEMORIA	Job trainingRequired certification	
	Have fou Registered?	
Host Address: Host City: AUSTIN		
Host State: TEXAS	-	
Host Zip Code:	_	
Host Phone:	_	
Hotel: SHERATON AUSTIN HOTEL AT THE CAPITOL	Hotel Check In Date: 05/01/2021	
Hotel Address: 701 E 11TH ST		
Hotel City: AUSTIN	Hotel Check Out Date: 05/03/2021	
Hotel State: TEXAS	_	
Hotel Zip Code: 78701	_	
Hotel Phone: 512-478-1111		
Approvals		
Training Coordinator: Dr. Anna Goodloe, PhD	Budget Available: Y N CC Agenda Submitted: Y N N/A	
Sergeant: Thomas 72065	Approved Approved	121
hustification (Dequired):	Disapproved Initials/2005 Date 5/62	O)
Justification (Required):		
Lieutenant:	Approved	
	Disapproved Initials Date	
Comments:		
Captain:	Approved Disapproved Initials SA Date 03-28-200	Н
Comments:		
Chief:	Approved	,
Comments:	Disapproved Initials Date _5-29-2	•



Texas Peace Officers' Memorial



Event Guide





CONTENTS

Page 2 – Hotel Information

Page 3 – Schedule of Events

Page 4 – Schedule of Events –

Continued

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Page 6 - Terms - Continued

Page 7 – Texas Chapters of C.O.P.S.

Page 8 - Committee Members

Page 9 - We Need Your Help

Page 10 - Map of the Capitol

Complex





PLEASE JOIN US!

On behalf of the State of Texas, Governor Gregg Abbott, including the rest of our elected Leadership, the Texas Peace Officers' Memorial Planning Committee, and the Texas Chapters of Concerns of Police Survivors, you are cordially invited to the 2021 Texas Peace Officers' Memorial & Candlelight Vigil on Sunday, May 2, 2021.

*Not all officers whose death was Covid19 related will be engraved for this year's Ceremony. However, they will be honored at the annual event following all State vetting procedures based on the authorized criteria.

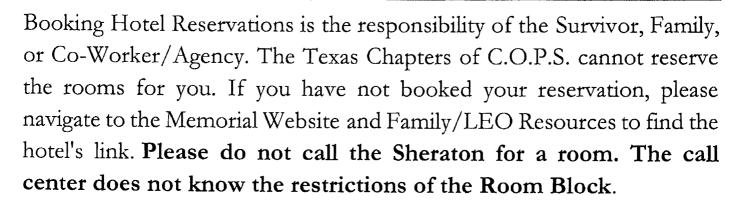
Hotel Information

Sheraton Austin at the Capitol

701 East 11th Street

Austin, Texas 78701

Phone: 512-478-1111



The **DEADLINE** to register on the Memorial Website for the May 2 events is **April 1, 2021**. Beyond the registration deadline, any event credentials will be only available during Registration. Please check with the Sheraton Austin at the Capitol to confirm reservation cancellation policies. To cancel your Event Only Registration, please contact your chapter representatives no later than 72 hours before arrival. If no cancellation is received, then all fees and deposits cannot be refunded.

Schedule of Events



Saturday, May 1, 2021 - Host Hotel Early Arrival

Sheraton Austin Hotel at the Capitol

Early Arrival is for those who have pre-registered with their respective/regional C.O.P.S. chapter and have already reserved rooms. There are no hotel transfers available.



Sunday, May 2, 2021

Registration – 8:30 a.m. to 11:30 a.m.

On the hotel's main floor, each survivor/family members/stand-in officer/co-worker will receive a set of registration items, including the Memorial Attendance Credentials. These credentials are required for admission to the luncheon, Ceremony/Vigil.

Survivors' Luncheon & Orientation - 11:30 a.m. to 12:45 p.m.

The Texas Chapters of C.O.P.S will host lunch and orientation of the days' events. Our 2020 & 2021 "Current Year Survivors" are encouraged to attend.

Balloon Release – 1:15 p.m. to 1:30 p.m.

After the luncheon, we will host an organized balloon release in honor of the Fallen Officers outside the Sheraton's back-terrace entrance.

Schedule of Event



Sunday, May 2, 2021 - Continued

Transportation to the Ceremony Begins – 4:00 p.m.

Primary surviving family members are asked to be on the first buses to the Ceremony Venue. Non-Participating family members, guests, returning survivors, and law enforcement agencies are permitted to follow in subsequent buses. Buses will be completing the route at fifteen-minute intervals.

Ceremony Begins – 6:00 p.m.

The State of Texas, The Planning Committee, and the Texas Chapters of C.O.P.S. will host the 2021 Texas Peace Officers' Memorial Ceremony to honor those Peace Officers who have died in the line of duty in 2019 and 2020.

Departure from the Ceremony

Transportation is provided upon dismissal from the Ceremony & Candlelight Vigil from the venue back to the Sheraton Hotel.

After the Event

The Texas Chapters of C.O.P.S. will provide access to adult beverages after the event. The Sheraton's restaurant will be open for dinner service.

Transportation to and from the Memorial Wall on Capitol Grounds to view your officer's name will be provided. Rubbing Paper and pencils will be on site.

Terms to Know

C.O.P.S. defines survivors as Spouses, Children, Parents, Siblings, Fiancé, Significant others, Extended Family Members, Co-Workers, and Friends. Co-Workers are included in all the following definitions.

Definitions

- © Current Year Survivors are survivors of sworn Texas Peace Officers who will be honored during the Memorial Ceremony.
- ⚠ Historical Year Survivors are all survivors of a sworn Texas Peace Officer killed before the current year and approved for addition to the wall. The names of these officers are recognized during the Candlelight Vigil Ceremony.
- Returning Survivors are all survivors of an officer who have been honored in previous years. Returning Survivors are always welcome. Please check with your Chapter Representatives to register.
- Primary Family Members are Survivors, who include the spouse, children, parents, and siblings of the fallen officers honored. If the officer was not married or the spouse is not present, the responsibility of receiving the resolutions and medal from the State of Texas will pass to the next in line to serve as the "primary survivor."







Terms - Continued

- Non-Participating or Extended Family Members include family members such as aunts, uncles, grandparents, nieces, nephews, cousins, in-laws, friends, and coworkers of the officer being honored. On May 2, these survivors should follow directions provided for "Extended Family."
- Stand-In Officers are selected by the fallen officer's Primary Survivor and Agency, to be a Stand-In for the Fallen Officer at the Ceremony on May 2. Stand-In Officers participating in the T.P.O.M. Ceremony are required to wear "Class A" uniforms and must be able to provide law enforcement photo identification. All Stand-In Officers are asked to report to the T.P.O.M. Uniformed Personnel Coordinator before the Ceremony.

RESOLUTIONS & MEDALS

Resolutions are official documents signed by the Governor of Texas, recognizing the Heroic Sacrifice of each Fallen Texas Peace Officer.

In addition to the Resolutions, the State of Texas bestows a Medal of Honor, that represents the Loyalty, Bravery and Sacrifice each one of these Fallen Officers demonstrated in the service to their community, county, and state.

The State of Texas is Honored to memorialize and remember, not only for how they died, but rather, how they lived.



Texas Chapters of C.O.P.S.

Greater Houston C.O.P.S.

President – Cheryl Railsback 1600 State Street, Houston, Texas 77007 Mobile: 832-556-9760 Email: cherylrailsback@yahoo.com

Metroplex C.O.P.S.

President – Victoria Monier PO Box 161155, Fort Worth, Texas 76161 Mobile: 817-304-1279 Email: chapterpresident@metroplexcops.org

South Texas C.O.P.S.

President – Patrick Murnin PO Box 791156, San Antonio, Texas 78279 Mobile: 210-325-7386 Email: patrickmurnin@yahoo.com

West Texas C.O.P.S.

President – Elias Garcia Email: gofept@yahoo.com

Planning Committee Members

This Texas Peace Officers' Memorial Committee was formed by HB 3647 and was enacted in May of 2017. This achievement is a testament to the cooperation among our state-wide Law Enforcement associations (CLEAT, TMPA, FOP), Concerns of Police Survivors (Texas Chapters), and the collective offices of our elected leadership, such as the Governor, Lt. Governor, and the Speaker of the House.

Without the support and assistance of the Austin Police Department, Texas Department of Public Safety, countless other Law Enforcement agencies, as well as Cheryl Railsback, National C.O.P.S., Western Region Trustee, each of the Regional Chapters, and their Presidents and board members, *NONE* of this beautiful event would be possible.

With Special Thanks to:

Planning Committee Members
Gretchen Grigsby
Dick Brock
Danny Arredondo
Danielle Story-Stinson

Historian Ron DeLord

Uniformed Personnel Coordinator Austin Police Sgt. Tim Kresta

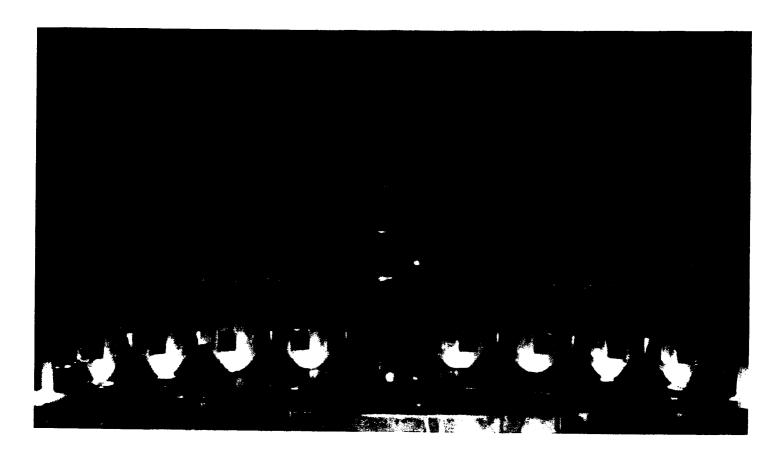
National C.O.P.S., Western Region Trustee Cheryl Railsback

LED YOUR HELP

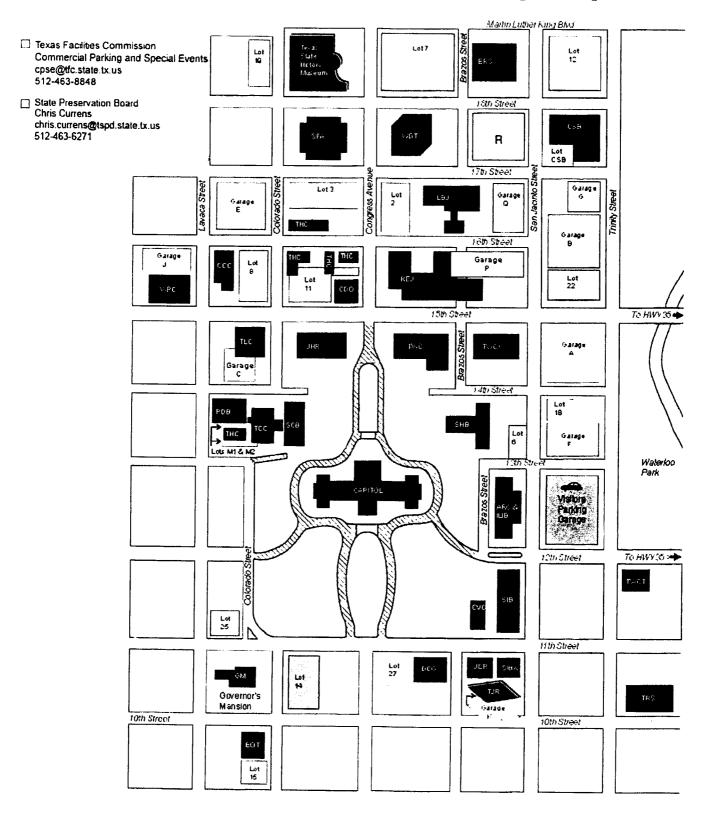
Peace Officers' Memorial on the Grounds of the Texas State col no longer has room to honor and memorialize the names of our rallen Heroes. The Texas Peace Officers' Memorial Committee has launched a campaign to raise the funds needed to expand and renovate the Memorial wall. As of today, the front façade of the wall is completely full.

Please go to TEXAS PEACEOFFICERSMEMORIAL.ORG to donate, or purchase the Relentless Defender, Friends of the Texas Peace Officers' Memorial t-shirt.

We can't Honor these Heroes without you...



Capitol Complex Parking Map



Thomas Kirby

From:

Sheraton Reservations < reservations@res-marriott.com>

Sent:

Thursday, March 25, 2021 3:22 PM

To:

Thomas Kirby

Subject:

Reservation Confirmation #95475229 for Sheraton Austin Hotel at the Capitol

JOHNSON COUNTY SECURITY NOTICE

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ENHANCE YOUR STAY | SUMMARY OF CHARGES | CONTACT US

Our Top Priority — Our Guests: <u>COVID-19 update and cancellation policy</u>.

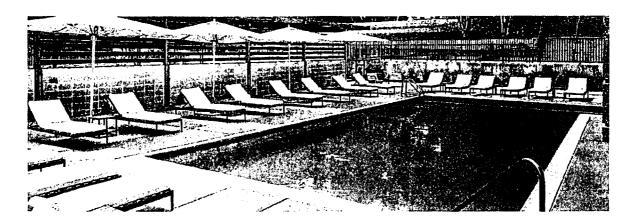


Thank you for booking with us, Thomas Kirby.

Explore the world with us.

Sat, May 01, 2021 – Mon, May 03, 2021 Confirmation Number: 95475229





Check-In: Saturday, May 1, 2021 03:00 PM

Check-Out: Monday, May 3, 2021 12:00 PM

Important Information About Your Stay

In response to current travel advisories, this hotel may have modified hours or limitations on certain services and amenities. <u>Learn More</u>

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Number of rooms 1 Room

Guests per room 2 Adults

Guarantee Method Credit Card Guarantee, Visa

Total for Stay (all rooms) 388.25 USD

Room 1

Room Type >

Guest room, 2 Double

Guaranteed Requests:

None

ALL REQUESTS >

Modify or Cancel Reservation

▲ Hotel Alert

Face coverings are required. Due to COVID-19, some hotel facilities or services may not be available during your stay.

▲ Hotel Alert

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Get More from Your Stay

Thomas Kirby







Members get free nights, room upgrades, free Wi-Fi, exclusive offers, Member Rates and more.

Join

Summary Of Charges

Saturday, May 1, 2021 - Monday, May 3, 2021

2 Nights at 161.00 USD per night per room

TEXAS CHAPTER OF COP

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees

28.20 USD

State Cost-Recovery Fee

4.92 USD

Totals

Total for Stay (all rooms)

388.25 USD

Other Charges

On-site parking, fee: 15 USD hourly, 40 USD daily

Valet parking, fee: 45 USD daily

Rate Details & Cancellation Policy

 Cancellation policy does apply. For more information, view the 'Rate Details' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

Rate Guarantee Limitation(s)

Changes in taxes or fees implemented after booking will affect the total room price.

Additional Information

Upon check-in an authorization request will be placed on your credit/debit card in an
amount equal to the cost of the room, tax and incidental charges for the length of
your stay (up to seven nights). If your stay exceeds seven nights, an additional
authorization may be requested for the entire amount of your stay (room, tax and
incidentals). Upon check-out, your payment card will be charged for the actual
amount incurred during your stay.

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Thomas Kirby

From: Sheraton Reservations <reservations@res-marriott.com>

Sent: Thursday, March 25, 2021 3:23 PM

To: Thomas Kirby

Subject: Reservation Confirmation #95473357 for Sheraton Austin Hotel at the Capitol

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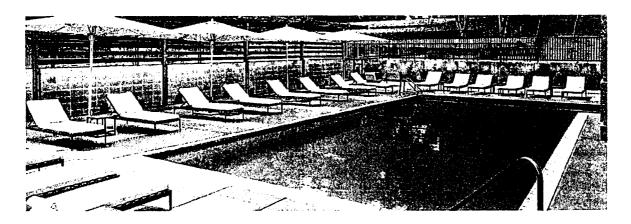


Thank you for booking with us, Thomas Kirby.

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Sat, May 01, 2021 – Mon, May 03, 2021 Confirmation Number: 95473357





Check-In: Saturday, May 1, 2021 03:00 PM

Check-Out: Monday, May 3, 2021 12:00 PM

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Guarantee Method Credit Card Guarantee, Visa

Total for Stay (all rooms) 388.25 USD

Room 1

Room Type >

Guest room, 2 Double

Guaranteed Requests:

None

ALL REQUESTS >

Modify or Cancel Reservation

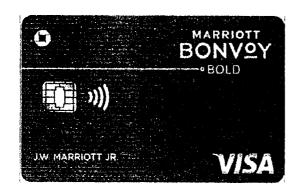
▲ Hotel Alert

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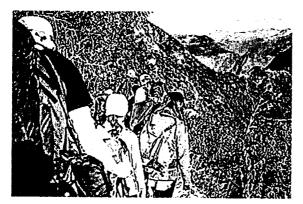
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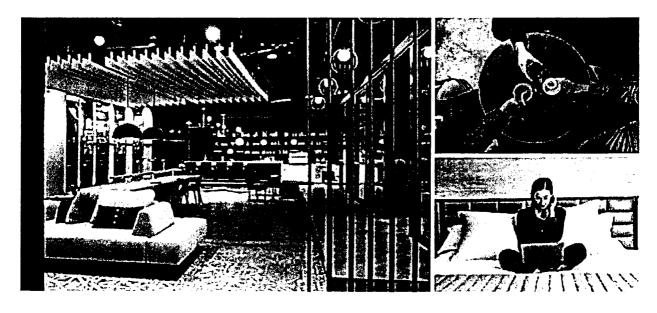


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Taxes & Fees (per night per room)

Estimated Government Taxes & Fees 28.20 USD

State Cost-Recovery Fee 4.92 USD

Totals

Total for Stay (all rooms) 388.25 USD

Other Charges

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Valet parking, fee: 45 USD daily

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RECEIPT TO PURCHASE ORDER

PLEASE TYPE OR PRINT THE FOLLOWING:

TAR	1110	DATE	
11 31 32	1 V 'C	DATE	•

3/31/2021

TRAVELER'S NAME:

Travis Turnbeaugh

PURPOSE OF TRIP:

Represent Johnson County at the Texas Peace Officers' Memorial Service

DESTINATION CITY:

Austin

DEPARTURE DATE:

5/1/2021

EXPECTED RETURN DATE: 5/3/2021

TRAVE	L COSTS TO B	Aì	TOUNT	Auditor Use Only			
NOTE: If there will be no date!	o overnight stay,	meal:	s will be	included in the t	raveler's pay	roll check clos	sest to the travel
MEALS (EXPECTED)							
FULL DAY	# OF DAYS	3					
FULL DAY	0	х	\$37	PER DAY	\$	-	\$
	MORNING						_
	2	Х	S10	EACH	\$	20.00	\$
PARTIAL DAY	NOON						
TAKTIALDAT	0	X	S12	EACH	\$	-	\$
	EVENING		-				
	2	Х	S15	EACH	\$	30.00	\$
COTAL AMOUNT DEO	LIESTED COD	4 DV	ANCE	MENIT	T.6	50.00	.
TOTAL AMOUNT REQ	UESTED FOR	ADV	'ANCE	MENT	\$	50.00	\$

I understand this advance is to be used only for meal expenses related to the above approved travel and I will submit a properly completed **TRAVEL REIMBURSEMENT FORM** within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

					DA	TE:			
Signature of Traveler						-			
CERTIFICATION OF received proper authoriz payment."									
Signature of Elected Of	ficial/Departme	nt Head	d		DA	TE:_		······································	
	·	* :	*REQ	UI	RED**				
	0100		5600	-	54100	-	LE		
	FUND		DEPT ACC	ou	OBJECT NT #		FUNC		



A CONTRACTOR CONTRACTOR THE CAME AND A CARROLL HIGH CAN

RECEIPT TO PURCHASE ORDER

PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE:

3/31/2021

TRAVELER'S NAME:

David Rogers

PURPOSE OF TRIP:

Represent Johnson County at the Texas Peace Officers' Memorial Service

DESTINATION CITY:

Austin

DEPARTURE DATE:

5/1/2021

EXPECTED RETURN DATE: 5/3/2021

TRAVEL COSTS TO BE ADVANCED						MOUNT	Auditor Use Only
NOTE: If there will be in date!	o ov <mark>ernight</mark> staj	y, meals	i ivili be	included in the t	raveler's pay	roll check clos	sest to the travel
MEALS (EXPECTED)			=-				
PULL DAY	# OF DAY	'S					
FULL DAY	0	X	\$37	PER DAY	\$	_	S
	MORNIN	G					
	2	X	\$10	EACH	\$	20.00	S
PARTIAL DAY	NOON						
PARTIAL DAT	0	X	\$12	EACH	\$	-	S
	EVENIN	G					
	2	X	\$15	EACH	\$	30.00	\$
TOTAL AMOUNT REQ	HESTED FO	D A DV	ANCE	MENIT	S	50.00	· ·
TOTAL AMOUNT KEG	OESTED LO	K WD A	MINUE	METAT	1 3	30.00	3

I understand this advance is to be used only for meal expenses related to the above approved travel and I will submit a properly completed TRAVEL REIMBURSEMENT FORM within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

			DATE:		
Signature of Traveler					
CERTIFICATION OF received proper authorize payment."					
			DATE:		
Signature of Elected Of	ficial/Department l	Head			
		REQU	IRED		
	0100	- 5600 -	54100 -	LE	
	FUND	DEPT	OBJECT	FUNC	

ACCOUNT #



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PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE : 3/31/2021

TRAVELER'S NAME : Sean Walters

PURPOSE OF TRIP: Represent Johnson County at the Texas Peace Officers' Memorial Service

TO THE STORY COLUMNITY THREADY ELL AND AVENUE OF

DESTINATION CITY: Austin

DEPARTURE DATE: 5/1/2021 EXPECTED RETURN DATE: 5/3/2021

TRAVE	L COSTS TO B	Al	TNUON	Auditor Use Only			
NOTE: If there will be no date!	o overnight stay,	meal:	s will be	included in the f	raveler's pay	roll check clos	sest to the travel
MEALS (EXPECTED)							
FULL DAY	# OF DAYS	3					
FULL DAY	0	Х	\$37	PER DAY	\$	-	\$
	MORNING		\$10				
	2	X		EACH	\$	20.00	\$
PARTIAL DAY	NOON						
	0	<u> </u>	\$12	EACH	\$	-	\$
	EVENING						
	2	Х	\$15	EACH	\$	30.00	S
TOTAL AMOUNT REQ	UESTED FOR	ADV	ANCE	MENT	S	50.00	· ·

I understand this advance is to be used only for meal expenses related to the above approved travel and I will submit a properly completed **TRAVEL REIMBURSEMENT FORM** within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

			DA	TE:			
Signature of Traveler							
CERTIFICATION OF O received proper authorizati payment."	FFICIAL OR on for official o	DEPARTM county travel.	ENT HEAD: "I I have examine	certify d the rea	that the a	above named approve the	i employee e same for
C:			DA	TE:			
Signature of Elected Offic	ial/Department	Head					
		REQ	UIRED				
	0100	- 5600	- 54100		LE	_	
	FUND	DEPT ACC	OBJECT OUNT #	Ī	FUNC	•	

RECEIPT TO PURCHASE ORDER

PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE:

3/31/2021

TRAVELER'S NAME:

Steven Montes

PURPOSE OF TRIP:

Represent Johnson County at the Texas Peace Officers' Memorial Service

DESTINATION CITY:

Austin

DEPARTURE DATE:

5/1/2021

EXPECTED RETURN DATE: 5/3/2021

Auditor Use Only

TRAVEL COSTS TO BE ADVANCED **AMOUNT** NOTE: If there will be no overnight stay, meals will be included in the traveler's payroll check closest to the travel MEALS (EXPECTED) # OF DAYS **FULL DAY** \$ Х S PER DAY MORNING χ \$10 \$ 20.00 **EACH** NOON PARTIAL DAY \$ Х \$ **EACH EVENING** \$ Х \$15 **EACH** \$ 30.00 TOTAL AMOUNT REQUESTED FOR ADVANCEMENT \$ 50.00 | \$

I understand this advance is to be used only for meal expenses related to the above approved travel and I will submit a properly completed TRAVEL REIMBURSEMENT FORM within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

	DATE:
Signature of Traveler	
	R DEPARTMENT HEAD: "I certify that the above named employee I county travel. I have examined the request and approve the same for
Signature of Elected Official/Departmen	DATE:
	REQUIRED
0100 FUND	- 5600 - 54100 - LE DEPT OBJECT FUNC ACCOUNT #